Imagine School North Port Athlete Clearance Instructions

**In order to be cleared for sports participation, ALL information below must be completed:**

1. Go to [www.athleticclearance.com](http://www.athleticclearance.com/)
2. Choose FL then watch the tutorial video BEFORE creating your account.
3. Click on the “Register” link if you are a new user. Fill in your first and last name, email address and choose a password. Click Submit. You only need one account per family and siblings are registered from the same account. Your information will be saved from year to year (returning users do not need to create a new account; use your previous login information to and follow the steps below).
4. Click on the “Start Clearance Here” button to start a clearance.
5. Select the Year: 2021-2022, School: Imagine School Sport: (Step# 1) Select your first sport from the drop-down menu - Click Submit. You may add more sports below the first sport you selected.
6. Fill out the Parent/Guardian Info (Step# 2) – As personal situations differ; you may choose “N/A” for one of the parents if you live in a single parent household. You will also need to add an additional emergency contact.
7. Fill out the Medical History (Step# 3) – Add additional details in the box provided for “Yes” answers, then click Save.
8. Signature Forms. (Step# 4) This step is broken up into two sections (student) and (parent). The student is to read each form on their page and electronically sign them by typing their name box below the information. The parent/guardian will do the same on their page. **Electronic signatures confirm that you have read, understand, and agree to the contents of each section.**
9. Uploads for FHSAA EL2 Physical Form and Proof of Insurance (Step# 5). You will need to scan each of these documents and save to your computer. The physical form can be downloaded from the link next to the upload box. Two uploads are labeled for you. You must have both of these documents on file to be cleared to participate. Physicals are valid for 365 days.

If you do not have medical insurance, the athlete must purchase school sports insurance. You can purchase online at [www.schoolinsuranceonline.com](http://www.schoolinsuranceonline.com)

1. Upload Parent Release Forms (Step #6). You will need to click on the Download File link and complete all three forms. All three forms need to be notarized prior to saving to your computer to be uploaded.
2. After you have completed this step, a confirmation letter will generate – Print and sign this page. Your student must bring the signed confirmation page to the Athletics Office for approval.
3. Go to nfhslearn.com to view the following videos: Concussion in Sports, Heat Illness and Sudden Cardiac Arrest. (Step #7). If you don’t already have an account, you must first create an account and then “purchase” the courses (however they are free). Once the quiz after each video is completed, you will upload the certificates of completion into Athletic Clearance.